



HSH Request for Qualifications (RFQ) #142 TAY Site in SOMA
Questions and Answers
Issued: November 20, 2023

General

1. **Question:** Does a prospective services provider have to have a property manager/master lease provider in mind when applying? If we don't have a property manager in mind, would we be matched up with one if selected?
Answer: Supportive Services proposers do not need to have a Master Lease and Property Management provider in mind when applying and vice versa. Per I.B. Creation and Duration of the Prequalified Pool on page 5 of the RFQ, "Master Lease and Property Management Services and Supportive Services will be evaluated separately by the Evaluation Panel. The Master Lease and Property Management proposer that meets the minimum qualifications and obtains the highest-ranking score will be matched with the Supportive Services proposer that meets the minimum qualifications and obtains the highest-ranking scores."
2. **Question:** Can organizations submit a proposal for only supportive services or does it have to be both property management and supportive services?
Answer: Master Lease and Property Management services will be evaluated separately from Supportive Services. Agencies should apply for the service/s they are interested in providing.
3. **Question:** Does HSH have a preference for sole RFQ respondents or collaborations with subcontractors?
Answer: HSH does not have a preference, per I.A. Intent on page 5 of the RFQ, "Proposers may propose to subcontract any portion of the work included in each service, however HSH will only enter into a Master Lease agreement with the prime for Master Lease and Property Management services and a grant agreement with the prime for Supportive Services. Subcontracting agreements are subject to HSH's review and approval."
4. **Question:** Do anticipated subcontractor partners need to have existing MOUs or agreements in place upon proposal submission?
Answer: Proposers do not need to have MOUs or agreements in place with subcontractors upon proposal submission. Proposers recommended for award will be required to provide HSH with subcontract agreement/s prior to agreement execution.
5. **Question:** Are the required budgeted positions the only positions that will be funded? What about senior management? What about a community relations position to handle the neighborhood opposition that will undoubtedly be an ongoing need?
Answer: See IV. E. Staffing Requirements on pages 19 and 20 of the RFQ for Staffing Requirements. Proposers may include additional staff such as senior management, ancillary/support staff, and/or community relations FTE to meet the Scope of Work. Proposers must stay within the funding amounts included in the corresponding Appendix 2: Budget Proposal.

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6. **Question:** Is the start-up time of 3 months negotiable?
Answer: Not at this time.
7. **Question:** Can you please clarify if grantees are expected to be compliant with both the State of California and City and County of San Francisco by the time of contract execution or is compliance by contract execution solely for the State of California's requirements?
Answer: The awarded grantee shall be in compliance with both the State of California and City and County of San Francisco agreement requirements included in the RFQ and agreement template (Attachment 1b) prior to agreement execution.

Served Population

8. **Question:** How was the age range maximum of 29 decided?
Answer: The age range of 18 to 29 is a Proposition C requirement.
9. **Question:** Can you clarify the age maximum? I thought this building was purchased with Homekey Funds, which has an age max of 24. Does the Prop C age max of 29 override Homekey?
Answer: Please see response to question 8. Funding sources support in determining eligibility criteria such as age range. The TAY Site in SOMA may have multiple funding sources. Prop C funding can serve TAY ages 18 to 29 and Homekey Funds can serve TAY ages 18 to 24. If Homekey funding is used to support services, Homekey requirements will apply to 75 percent of units.
10. **Question:** Can HSH provide an estimate for approximately how many youth are expected to be served in a year?
Answer: All residents of the TAY Site in SOMA shall be served. HSH estimates 42 to 47 youth to be served annually.